

# Consent for Criminal Background Authorization Release

- I. I hereby give permission to the YMCA of Austin to obtain information relating to my criminal history record through backgroundchecks.com. The criminal history record, as received from the reporting agencies, may include arrest and conviction data as well as plea bargains and deferred adjudication. I understand that this information will be used, in part, to determine my eligibility for employment or volunteerism with the YMCA of Austin.
- II. I understand that an investigative report may be generated on me that may include information as to my character, general reputation, personal characteristics, or mode of living; work habits, performance or experience, along with reasons for termination of past employment/professional license or credentials; financial/credit history; or criminal/civil/driving record history.
- III. I also give permission to have criminal checks repeated at any time, as long as I am employed or a volunteer for the YMCA of Austin.
- IV. I understand that I will have the opportunity to review the criminal history and a procedure is available for clarification, if I dispute the record as received. I also understand that this information is confidential and will not be shared with anyone other than HR, my potential/current supervisor(s), and the Chief Executive Officer.
- V. Communications with backgroundchecks.com should be directed to PO Box 353, Chapin SC 29036 or (866) 300-8524.

## CANDIDATE COMPLETE THE FOLLOWING:

_____ Signature		_____ Today's Date	
Print Name: (First)	(Middle)	(Last)	(Maiden)
Other Names Used _____			
Current Address Since: (Mo/Yr)	(Street)	(City)	(State/Zip)
Permanent Address Since: (Mo/Yr)	(Street)	(City)	(State/Zip)
Previous Address Since: (Mo/Yr)	(Street)	(City)	(State/Zip)
The following information is required by law enforcement agencies and other entities for positive identification purposes when checking public records. It is confidential and will not be used for any other purposes.			
_____ Date of Birth		_____ Social Security Number	
_____ Driver's License Number and State		_____ Name as it appears on License	
Have you ever been convicted of a crime? <input type="checkbox"/> No <input type="checkbox"/> Yes If yes, please provide city and state of conviction and details of conviction.			
_____			
_____			

## FAIR CREDIT REPORTING ACT NOTICE:

In accordance with the Fair Credit Reporting Act (FCRA, Public Law 91-508, Title VI), this information may only be used to verify a statement(s) made by an individual in connection with legitimate business needs.

The depth of information available varies from state to state. Status of updates are available on request. Although every effort has been made to assure accuracy, backgroundchecks.com cannot act as guarantor of information accuracy or completeness. Final verification of an individual's identity and proper use of report contents are the user's responsibility. backgroundchecks.com's policy requires purchasers of these reports to have signed a Service Agreement. This assures backgroundchecks.com that users are familiar with and will abide by their obligations, as stated in the **FCRA**, to the individuals named in these reports.

If information contained in this report is responsible for the suspension or termination of an employee or the application process, have the Candidate/employee contact backgroundchecks.com.

## Policy Statement for Disqualifying Offenses:

**The following offenses may be grounds for disqualification for employment with the YMCA of Austin:**

- \* Any offense against a person, child, or family
- \* Any felony offense.